



OFFICE GUIDELINES

AnMed Health Cannon

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Easley, SC 29640
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Pickens, SC 29671
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Fax (864) 897-8281

Pickens
123 WG Acker Dr., Suite B
PO Box 919
Pickens, SC 29671
(864) 878-2435
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Liberty
105 Liberty Blvd.
Liberty, SC 29657
PO Box 919
Pickens, SC 29671
(864) 843-9213
Fax (864) 843-5634

Welcome to AnMed Health Cannon. Thank you for your interest in becoming a patient in our office.

Please read the following instructions and office guidelines.

Instructions and completing new patient packet:

- Please fill out paperwork completely. All questions must be addressed.
- You may use “n/a” or none if applicable
- Use blue or black ink only
- Please list all medications, including over the counter medications that you take on a daily basis or as needed.

Office Guidelines:

- Bring your insurance card to every appointment.
- Copays are expected at the time of service.
- Bring all medications in the original bottles to every appointment.
- Our providers DO NOT prescribe anxiety or pain medications for long term use and reserve the right to not prescribe them at all.
- New patient appointments require more time to be reserved on our schedules. If you are unable to keep your appointment, please call to cancel or reschedule your appointment. If you “no show” your first 2 appointments, we will NOT reschedule.
- Once you are an established patient and you must cancel or reschedule your appointment, please call 24 hours prior to your appointment time, otherwise it will be considered a no-show.
- Should you “no show” 3 appointments, you will be at risk for being discharged from the practice.
- Please know that if you show up more than 15 minutes late for an appointment, you may be asked to reschedule.

Please know that your first appointment does not guarantee acceptance into the practice. This time is set aside to find out if you and the provider will be able to establish a good patient provider relationship.

Your signature acknowledges that you have been informed of our office guidelines.

Patient/Guardian

Date

Time